



VidyaBharathi

Group of Institutions

India's Pioneer in Accounting , Finance & Logistics Domain

An ISO 9001:2008 Certified.

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PHOTO

APPLICATION FOR ADMISSION

Course Applied For :- ACCA CIMA MBA (B&F/LSCM) P.G Dip/Dip (BIFS/LSCM)

GENERAL INFORMATION

1. Name (in Capital letters) :

2. Age : Date of Birth :
Age Day Month Year

3. Religion : Caste:

4. Sex : Male Female

5. Nationality :

6. If candidate is employed, give details :

7. Present Address (Residence) :
(with Contact Number and Email ID)
..... Pin.....

8. Permanent Address (Home) :
.....
..... Pin.....

9. Name & Office Address of Parent / Guardian :

10. Telephone No (With STD/ISD Code) and Email ID of the Parent / Guardian :

Educational Qualification

Examination/Course	University/Board/Centre	Year of Passing	Subject	% Mark

Document Submitted (Original Certificates)

- 10th Pass
- +2 Pass
- Degree - a) Course Certificate
b) Mark List

- PG Degree
- Transfer certificate
- Migration certificate
- Photographs (passport size-5 nos)
- Attested Copies of certificates (3 nos.each)

* Cost of the Application form Rs. 1000/- is to be remitted on submission.

Rules & Regulations

1. Admission is restricted by the mode of selection which the Institute deems appropriate that includes written test, group discussion, and personal interview. The Institute reserves the right to cancel admission, without assigning any reason what so ever.
2. The working days will be Monday through Friday and classes will be held from 9.30 am to 4. pm Special classes, Test papers, Seminar etc. may be held during off hours, Saturdays & Sundays if found necessary.
3. A minimum of 80% class attendance and 100% on assignment /model test/seminars and all other events arranged at the departmental level is compulsory.
4. Add on program, skill development program etc offered as part of the curriculum, attendance policy as above is applicable their on.
5. Absence without leave will be treated as unauthorized. Unauthorized absence affecting minimum requirement of 80% attendance will lead to forfeiting caution deposit.
6. The Choice of paper sequence and progression is determined by the Institute and no personal choice will be entertained.
7. Maximum three new papers/semester is permitted.
8. No Revision classes will be permitted to those students who have attendance less than above clause 4 in the previous semester in their respective papers.
9. No exam fee/ exam re-sitting fee will be collected from non active/irregular students for CBE/CBA.
10. No fees will be refunded once admitted except Caution Deposit(CD). CD will be refunded only on a notified date after the completion of the course and students have to forfeit CD, if the student leaves the Institute before course completion.
11. All refunds will be made to the parents /guardian directly.
12. A promotions policy is in place at the institute. Non active and irregular students of the previous semester will not be permitted to the next semester.
13. Uniform is compulsory on all working days.
14. A Complaint redressal procedure is in place and the student should approach the appropriate authorities for addressing their complaints / grievances.
15. The services of a mentor faculty for each class are available to the student
16. Once admission is confirmed and fee payment option accepted the fees to be remitted as per the accepted options .
17. It is the responsibility of the student to complete the ACCA /CIMA registration and exam entry requirements. Necessary support will be provided by the institute.
18. The fees is exclusive of ACCA /CIMA UK fees and cost of Study materials .
19. Students will be admitted to the classes only after payment of fees as per the schedule and the due date mentioned there in .
20. Students studying on Bank loan must complete the course without fail. In case of discontinuing, the bank will be informed and the students need to clear of all liabilities.
21. Non Compliance of rules and regulations will lead to the summery removal of the student.
22. The Managing Council reserves the right to review and amend any rules and regulations.

Declaration

We hereby declare that all the particulars stated in this application are true to the best of our knowledge and belief. We have read and understood all the provisions of the rules and regulations of the Institute and agree to abide by them. In the event of suppression or distortions of any fact/s furnished in this application form and non compliance of the rules and regulations, we understand that the admission is liable for cancellation.....

Entrusting a student to the Institute implies that the Parent / Guardian agrees to abide by the rules and regulations of the Institute.

Place :

Signature of Applicant :

Date :

Signature of Parent /Guardian:

For Office Use Only

Reg.Details

Admission No

Registration No

Batch

Batch Start Date